

Communities engaged in suicide prevention and promoting safe, healthy lifestyles

Mission: Empowering communities and organizations to prevent suicide

Name of Meeting YK Delta Suicide Prevention Coalition **Facilitator**
Date & Time Friday, July 23, 2010 1:30 – 2:30 Board Meeting **Recorder** Colleen Osterhaus
 Friday, July 23, 2010 2:30 – 3:30 ASIST Subcommittee
Location PHN
Teleconference none
Members present Board Meeting: Mary Johnson, Charlie Barrows, Colleen Osterhaus
 ASIST Subcommittee: Mary Johnson, Charlie Barrows, Colleen Osterhaus, Kelsey Hustedt, Jessica Horras

NEXT MEETING **ASIST Subcommittee: Friday, July 30, 2010 from 1:30 – 2:30 pm @ PHN**
Vice President/Treasurer Meeting: Friday, July 30, 2010 from 2:30 – 3:30pm @ PHN
SAIPH Board Meeting: Thursday, August 12, 2010 from 9am – 10am @ PHN
SAIPH General Meeting: Thursday, August 12, 2010 from 10am – 11am @PHN

Topic/Time	MAJOR POINTS DISCUSSED	RESOLUTIONS/ACTIONS REQUIRED	ASSIGNED TO	WHEN/STATUS
Welcome & Introductions	Welcome to all			
Board Meeting 1:30-2:30	<ol style="list-style-type: none"> Suggestion to set a standard monthly meeting time & location Review time commitment and availability of board members Creating job descriptions and bylaws Budget 	<p>Based on survey results decision made to continue monthly meetings on second Thursday of each month from 10-11am at PHN. The Board meeting will precede the general meeting from 9-10am</p> <p>Julien Jacobs will step down as president of SAIPH. We thank him for his time. Mary Johnson (Vice President), Charlie Barrows (Treasurer), and Colleen Osterhaus (Secretary) will continue their roles. The board will recruit for a president through advertising to AVCP, ONC, School District, faith organizations, etc and is accepting nominations. Our recruiting efforts include:</p> <ol style="list-style-type: none"> Create flyer (Charlie Barrows by 7/30) Draft email to partner organizations (Colleen Osterhaus by 7/30) Write article for Napuktuk News (Mary Johnson by 7/30) All nominations to be submitted by 8/6/10 Voting will take place after general meeting on 8/12/10. <p>Board will continue drafting job descriptions and bylaws, using template from YK Delta Immunization Coalition.</p> <p>Charlie Barrows and Mary Johnson will meet on 7/30/10 to review budget and transfer all budget information to Charlie (Treasurer).</p>	<p>Charlie Colleen</p> <p>Mary</p> <p>ALL ALL</p> <p>Board</p>	<p>7/30/10 7/30/10</p> <p>7/30/10</p> <p>8/6/10 8/12/10</p> <p>ongoing</p>

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<p>ASIST Subcommittee 2:30-3:30</p>	<p>Charlie:</p> <ol style="list-style-type: none"> 1. Draft email to send out to all ASIST trainers detailing who we are, why we exist, and where to go for information 2. Review livingworks.net website <p>Colleen:</p> <ol style="list-style-type: none"> 1. Draft a spreadsheet of all trainers with space to input date, location, co-trainers, consultant, and # of participants 2. Create inventory spreadsheet for remaining 400 kits <p>Jessica:</p> <ol style="list-style-type: none"> 1. Update the paperwork Brian started to have a system for approving travel/expenses for ASIST trainings <p>Mary:</p> <ol style="list-style-type: none"> 1. Contact ASIST trainers and find those who might be interested in participating in 8/16-19 trainings while Helen is in town 2. Send out correspondence to rest of ASIST subcommittee 	<p>Charlie will draft email when tasks below for Colleen, Jessica, and Mary are complete</p> <p>New SAIPH website created with page for ASIST with links to ASIST training information through LivingWorks, an ASIST Trainer Tracking spreadsheet, an ASIST Workshop Kit inventory, and ASIST Training Calendar. http://www.saiph.weebly.com</p> <p>Creating online form/spreadsheet for ASIST trainers to fill out for each training. Will be uploaded to new SAIPH website.</p> <p>Done</p>	<p>Charlie</p> <p>Colleen</p> <p>Jessica</p> <p>Mary</p>	<p>7/30/10</p> <p>Ongoing updates</p> <p>7/30/10</p> <p>done</p>
<p>Next Steps</p>		<p>Continue tasks as defined above</p>		
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